




Memorandum of Record 313, C1

DATE: August 31, 2009

MEMORANDUM TO: Workforce Solutions Alamo Contractors

FROM: Francisco Moncivais Deputy Executive Director-Program Operations 

SUBJECT: Determining Minimum Self-Sufficiency Levels: Adjusted 2009 100% Lower Living Standard Income Level

The Texas Workforce Commission (TWC) has released Workforce Development (WD) Letter 32-09, which provides the adjusted 2009 100% Lower Living Standard Income Level (LLSIL) guidelines for use in determining minimum self-sufficiency wage levels for the Workforce Investment Act (WIA) participants.

Workforce Solutions Alamo adopts this WD letter as local policy. Workforce Solutions Alamo contractors must ensure that appropriate staff review this information and all procedures are in compliance with this policy.

All comments and inquiries pertaining to this policy should be directed to:

Tim Dusek
Workforce Services Specialist
(210) 581-1058
tim.dusek@twc.state.tx.us

Attached: WD Letter 32-09
Attachment 1: 2009 100% Lower Living Standard Income Level Guidelines

TEXAS WORKFORCE COMMISSION LETTER

ID/No:	WD 32-09
Date:	August 12, 2009
Keyword:	WIA
Effective:	Immediately

To: Local Workforce Development Board Executive Directors
Commission Executive Offices
Integrated Service Area Managers



From: Laurence M. Jones, Director, Workforce Development Division

**Subject: Determining Minimum Self-Sufficiency Levels: Adjusted 2009
100% Lower Living Standard Income Level**

PURPOSE:

To provide Local Workforce Development Boards (Boards) with the adjusted U.S. Department of Labor's (DOL) 2009 100% Lower Living Standard Income Level (LLSIL) guidelines for use in determining minimum self-sufficiency wage levels for Workforce Investment Act (WIA) participants.

BACKGROUND:

WIA regulations require Boards to use the LLSIL, adjusted annually, to set minimum criteria for determining whether WIA Title I participants receive self-sufficiency wages in their local workforce development areas (workforce areas). WIA participants who are employed, but are not receiving self-sufficiency wages, may be eligible for WIA intensive services.

Because the DOL 100% LLSIL guidelines are adjusted annually, the Texas Workforce Commission updates the 100% LLSIL Table once a year to reflect the adjusted guidelines.

The DOL 2009 100% LLSIL guidelines for determining minimum self-sufficiency wages were issued in the *Federal Register* and became effective March 26, 2009.

PROCEDURES:

Boards must use the 2009 100% LLSIL Table in Attachment 1 to create their workforce area's 2009 self-sufficiency wage level table.

NLF

Boards may set their 2009 self-sufficiency wage levels above the DOL 2009 100% LLSIL, if warranted by economic conditions in their workforce areas.

LF

To determine whether a WIA participant is receiving local self-sufficiency wages, Boards must compare the participant's current wages earned to the locally determined 2009 self-sufficiency wage levels that are based on the DOL 2009 100% LLSIL.

NLF

Boards must use current wages earned to determine if a participant meets the self-sufficiency wage levels in the workforce area. Current wages are the hourly, weekly, or monthly earnings at the time of the eligibility determination.

NLF

Attachment 1 presents DOL's 2009 100% LLSIL as annual wages. Each Board may divide its 2009 self-sufficiency wage level table into smaller increments. However, it is recommended that wages not be divided into increments smaller than one week. (For example, a local self-sufficiency wage level of \$20,800 per year for a family of one could be measured as a \$10 per hour wage. However, a participant currently earning \$10 per hour would reach self-sufficiency wage levels only if his or her job consisted of at least 40 hours of employment per week.)

LF

It is recommended that Boards retain the following information for monitoring purposes:

- Attachment 1 to WD Letter 18-08
- 2008 self-sufficiency wage level table
- DOL 2008 100% LLSIL

INQUIRIES:

Direct inquiries regarding this WD Letter to wfpolicy.clarifications@twc.state.tx.us.

ATTACHMENT:

Attachment 1: 2009 100% Lower Living Standard Income Level Table

RESCISSIONS:

WD Letter 18-08

REFERENCE:

Workforce Investment Act; Final Rule, Part 663, Subpart B, §663.230
United States Department of Labor: Lower Living Standard Income Level, *Federal Register*, Vol. 73 No. 81, published April 25, 2008

FLEXIBILITY RATINGS:

No Local Flexibility (NLF): This rating indicates that Boards must comply with the federal and state laws, rules, policies, and required procedures set forth in this WD Letter and have no local flexibility in determining whether and/or how to comply. All information with an NLF rating is indicated by "must" or "shall."

Local Flexibility (LF): This rating indicates that Boards have local flexibility in determining whether and/or how to implement guidance or recommended practices set forth in this WD Letter. All information with an LF rating is indicated by "may" or "recommend."

WIA MINIMUM SELF-SUFFICIENCY LEVEL

2009 100% LOWER LIVING STANDARD INCOME LEVEL TABLE

Area #1: City of Dallas, Balance of Dallas County, City of Fort Worth, Balance of Tarrant County (Dallas-Fort Worth MSA), and Collin County

Area #2: City of Houston (Houston MSA)

Area #3: South Plains, Middle Rio Grande, and Deep East Texas (Texas Non-Metro)

Area #4: All other local workforce development areas (Texas Metro)

Family Size	Area #1	Area #2	Area #3	Area #4
1	\$11,287	\$10,722	\$11,164	\$11,577
2	\$18,496	\$17,566	\$18,289	\$18,969
3	\$25,387	\$24,109	\$25,101	\$26,036
4	\$31,333	\$29,759	\$30,986	\$32,143
5	\$36,982	\$35,121	\$36,567	\$37,937
6	\$43,246	\$41,073	\$42,764	\$44,369
7	\$49,510	\$47,025	\$48,961	\$50,801
8	\$55,774	\$52,977	\$55,158	\$57,233
9	\$62,038	\$58,929	\$61,355	\$63,665
10	\$68,302	\$64,881	\$67,552	\$70,097
> 10	Add \$6,264 for each family member greater than 10.	Add \$5,952 for each family member greater than 10.	Add \$6,197 for each family member greater than 10.	Add \$6,432 for each family member greater than 10.

For a family larger than 10 persons, the “Add” amount indicated should be added to the eight-person family income for each additional member.

Effective Date: March 26, 2009